

Sutterton Fourfields PTFA AGM Meeting

9 November 2022

Present on Teams – M Hooper, H Stewart, C Wheatley, C Sharpe, C Collet, H Bartle, N Winter, A Westfield, S Talbot, L Hamilton, C Carter, D Kent

Apologies – J Elston, K Danylew, K Wallis, L Wells, V Allen, S Truslove,

Guests – N/A

1.	Welcome	MH welcomed everyone to the AGM and thanked the group for their contribution in the previous school year. MH acknowledged new attendees and welcomed them to the meeting.
2.	Apologies	MH read out apologies from those who had sent them.
3.	Minutes of the last Meeting	Agreed.
4.	Treasurers Report	CCa updated.
5.	Events	
a.	Bonfire Disco	Another success. Well attended. CC updated on accident. Bought a small gift for the child. Need to review staff / volunteer locations & allocated tasks. Review entry – long queue. Tickets in advance next time?
b.	Christmas Jumper Donations	Ask for donations from parents / carers – in for 28 November Make donations available to families on 2 December after Celebration Assembly and after school (HB). Free or a donation to PTFA? Any surplus can be available in school for Christmas Jumper day for anyone not wearing one. Poster or leaflet to request donations (CC).
c.	Christmas Fete	Friday 9 December – straight after school until 5pm? Open to stall holders, charge for a table, £5 donation – start making contact if we know potential stall holders. Gift for children to make – CC look at ideas. Calendars? Stall ideas - Lucky Dip, throwing games, lolly stick, treasure map, guess the weight of the cake, sweet in the jar, teddy raffle, book table, uniform rail, tombola, water into wine, raffle. Year 6 to man stalls. Santa – Mrs Gray’s Dad? Presents – selection boxes Non Uniform – 2 December, collect donations for tombola

		<p>Donations for raffle – all to contact local businesses.</p> <p>Need a specific meeting to plan – agreed next meeting dedicated to event.</p>
d.	Nativity	<p>KS1 – Monday 12 December (1.30pm afternoon / 5pm evening) KS2 – Monday 5 December (Time TBC - evening)</p> <p>PTFA to hold a stall with mince pies / home baking and mulled wine / hot chocolate. Sell tokens in foyer whilst parents / carers – use Staff Room to give out.</p> <p>Include on tickets – calculate price</p> <p>Generates funds as well as creates awareness of PTFA for potential new members.</p>
e.	Family Bingo Night	Need a date – discuss @ next meeting.
f.	Lincs Fashion Show	DC to get further details.
7.	Fundraising Ideas	
a.	Easy Fundraising	Set up – promote with leaflets. CW to send into school to give out to Children.
8.	School Donations	<p>3D Printer Tuck Shop Stock</p> <p>Agreed £500.</p> <p>CCo to feedback on process of making donation.</p>
6.	Date of next meeting	Wednesday 23 November @ 7.30pm (Teams)